

# Bylaws of the Oregon Republican Party

As Amended June 3, 2023

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# **Article I. Name & Purpose**

The name of this organization shall be the Oregon Republican Party (hereinafter referred to as the State Central Committee.) The trade name of the organization shall be the Oregon Republican Party (ORP.) The purpose of the State Central Committee shall be:

To elect Republicans who promote the platform of the Oregon Republican Party to public office; to ensure growth of the Republican Party through voter registration and volunteer force; to make the Oregon Republican Party the number one national party in Oregon; to lead, contribute, and participate in the establishment of a Republican Party organization that is an effective vehicle for setting public policy through its platform; to coordinate, encourage, and assist county growth through the County central committees; to plan, organize, administer, and finance the State Central Committee's operations; and to accomplish the other stated purposes.

# **Article II. Authority**

# **Section A. Authority**

- The ORP State Central Committee is the highest Party authority in the State and has sole authority to adopt rules or resolutions for all matters of Party government. Accordingly, these Bylaws and/or any rules adopted by the ORP State Central Committee from time to time define the manner in which the Party is to be organized and operated.
- 2. Conformance to Oregon statute
  - a. Except as otherwise provided by these Bylaws, it is not the intent of the ORP State Central Committee to conform with ORS 248.012 to 248.315, as amended.
  - b. The Secretary of the Oregon Republican Party shall notify the Oregon Secretary of State in odd-numbered years, not later than August 1st, that in accordance with ORS 248.007(4) and (5):
    - i. The Oregon Republican Party does not intend to be subject to the provisions of ORS 248.012 to 248.315 except that the party intends to elect precinct committeepersons as provided in ORS 248.015.
    - ii. A current copy of the ORP Bylaws and ORP Standing Rules shall be including with this notification.

#### Section B. General

These Bylaws shall become effective upon their adoption and shall be used to govern the State Central Committee of the Oregon Republican Party until these Bylaws are amended.

#### Article III. ORP State Central Committee

#### **Section A. Precinct Committeepersons**

In order to provide an equitable manner in which to select members of the county central committees, and ultimately the ORP State Central Committee, the Oregon Republican Party intends to participate in elections for precinct committeepersons as provided in ORS 248.015 to 248.031, as amended.

#### Section B. Membership

The Central Committee of the Oregon Republican Party (hereinafter referred to as the "ORP State Central Committee") shall consist of two delegates from the county central committee of each county, who shall be the county Chairman and county Vice-Chairman, unless otherwise provided in county bylaws; and other delegates from each county equal to the number of voters in the county affiliated with the Party and registered for the General Election, divided by 15,000. If the remaining number exceeds 7,500, one additional delegate shall represent the county. Such delegates, and an equal number of alternates, shall be selected by the county central committee at the same time and in the same manner as county officers are elected.

The duly elected Chairman, Vice-Chairman, Secretary, Treasurer, National Committeeman and Committeewoman of the Oregon Republican Party, as well as the Chairman and Vice-Chairman of the Congressional Districts or their alternates or the Secretary or Treasurer if neither the Chair and Vice-Chairman nor their alternates are available, shall be delegates and voting members of the ORP State Central Committee. In the event of the absence of any member named in this paragraph, a proxy shall not be seated.

The officer presiding over any meeting of the ORP State Central Committee may vote to make or break a tie vote of the ORP State Central Committee. However, if the presiding officer is a delegate of the ORP State Central Committee, he may cast a vote in an election where a secret ballot is used.

When a delegate from a county central committee is unable to attend a meeting of the ORP State Central Committee an elected alternate delegate from the county central committee may attend the meeting. In the absence of both a proxy may be seated as provided in Article V, Section A.

In addition to the alternate delegates described in Article III, Section B, (paragraph 1) The elected Secretary and Treasurer of each county organization (if they are not elected as delegates or alternate delegate) shall be considered as additional Alternate Delegates. They shall have priority seating over proxy holders but shall not be seated ahead of elected Alternates.

The following officeholders, when registered as members of the Oregon Republican Party, shall be non-voting members of the ORP State Central Committee:

- A. Governor
- B. Secretary of State
- C. State Treasurer
- D. Attorney General
- E. Labor Commissioner
- F. A member of the Republican caucus of the Oregon State House of Representatives designated by the caucus
- G. A member of the Republican caucus of the Oregon State Senate designated by the caucus.

#### Section C. Term of Office

The term of office for delegates to the ORP State Central Committee shall be from the County Biennial Organizational Meeting until their successors are qualified and elected.

# **Article IV. Meetings**

# **Section A. Organizational Meetings**

The Biennial Organizational Meeting of the ORP State Central Committee shall be held not earlier than January 1 and not later than February 28 of odd-numbered years.

The retiring Chairman shall call the meeting by proper notice at a time and place designated by the retiring Chairman. The purpose of the meeting is to elect officers as provided in Article VII. At the organizational meeting the outgoing Chairman shall cause all property, records, and funds owned or controlled by or gathered in the name of the ORP State Central Committee to be delivered to the newly elected officers of the newly organized ORP State Central Committee.

Notice will be sent by first-class mail or electronic mail unless a member has indicated in writing another method of preferred notice, in which case notice will be sent according to the preferred method. First class US mail is always sufficient. Notice of regular meetings must be issued at least thirty (30) days prior to the meeting. Notice of other meetings will be at least (30) days unless these bylaws authorize a shorter notice period. (Amended 5/21/11)

# **Section B. Regular Meetings**

Regular Meetings of the ORP State Central Committee shall be called at least two times during evennumbered years. During odd-numbered years they shall be called at least three times. At least one meeting in each year shall be held in eastern Oregon and at least one meeting each year shall be held in western Oregon. (Amended 5/21/11)

Central Committee meetings will be conducted in person at a designated place and time at the Chairman's discretion. Video Conference and Conference Calls are not allowed for Central Committee Meetings.

Alternately, business may be conducted on a specific subject as outlined in Section G.

Notice of regular meetings should be issued at least thirty (30) days prior to the meeting.

# **Section C. Petitioned Meetings**

A Petitioned Meeting shall be called by the Secretary when requested by one delegate from at least nineteen (19) counties. Petition forms shall be separate, but substantially identical, for each county and shall prescribe the date of the meeting, the main purpose, and city in which the meeting is to be held. Petitions shall be filed with, or received by, the Secretary at least 14 days prior to the date specified for the meeting. After receiving signed petitions from at least 19 counties the Secretary shall promptly make the necessary arrangements and mail the required notices.

# **Section D. Special Election Meeting**

A Special Election Meeting shall be one called by the ORP Executive Committee for the purpose of filling a vacancy as prescribed in these Bylaws and for no other purpose. Written notice of a special election meeting shall be sent at least fourteen (14) days prior to the meeting.

## Section E. Quorum

No business shall be conducted at any meeting until a quorum, as defined in Article V, Section B, is present. Failure to give the required 30-day written notice for organizational and regular meetings or

the required 14-day written notice for petitioned and special election meetings shall invalidate the business of the meeting. The date of the issuance of the notice shall determine compliance with notice requirements under these Bylaws.

#### **Section F. Resolutions**

No resolution shall be considered at any meeting of the ORP State Central Committee unless it has first been submitted to the Chairman not less than 30 days prior to the day of the meeting. The foregoing shall not apply to resolutions introduced by a Resolutions Committee duly appointed by the Chairman prior to a particular meeting.

## Section G. Business by Mail, Fax, Email, Conference Call, or Video Conference

Any business of the ORP State Central Committee may be conducted by mail, fax, email, conference call, or video conference. The Chairman shall mail, via first class mail, fax, email, initiate conference call, or video conference notice of proposed action(s) to each member of the ORP State Central Committee. Such proposals are not amendable and can only be voted upon as stated in the notice.

All "yes" or "no" responses from ORP State Central Committee members which are postmarked within 14 days of the date of the notice and which are received by the Chairman within twenty-one (21) days of the date of the notice shall be counted in determining the outcome of the vote by mail.

All "yes" or "no" responses from ORP State Central Committee members which are received by the Chairman within 5 days of the date of the notice by fax or email, or recorded the same day by voice vote during the conference call or video conference, shall be counted in determining the outcome of the vote by fax, email, conference call, or video conference.

#### Section H. Credentials

There shall be a standing committee on credentials consisting of the Chairman and Vice-Chairman of each of the six congressional districts or their alternate. The Chairman of the credentials committee shall be appointed by the Chairman of the Oregon Republican Party from among the members of the credentials committee.

#### **Section I. Credentials Challenges and Rules**

All challenges to an entire delegation shall be in writing and signed by the profferer. A challenge to a delegation shall specify the reason for the credentials challenge and provide as exhibits all supporting documentation.

Notice of the challenge shall be sent via certified mail to the party office, the Chairman of the credentials committee, and to the Chairman, Vice-Chairman or Secretary of the challenged delegation at least ten days prior to a meeting of the ORP State Central Committee.

Challenges to the qualifications of an individual delegate, alternate delegate, or proxy must specify the reason for the challenge and must be made prior to the acceptance by the ORP State Central Committee of the challenged delegate's credentials. Rules regarding credentialing may be adopted by the credentials committee. Notice of the rules shall be provided to the ORP State Central Committee.

# **Article V. Proxies and Quorum**

#### Section A. Proxies

Written proxies signed by the absent delegate or alternate delegate may be used in balloting on business before the ORP State Central Committee. Signed proxies may be transmitted electronically. A proxy holder must be a registered Republican in the county of the delegate represented by the proxy. No particular form is necessary, but the proxy form shall include the name and address of the proxy holder, the name and office of the person represented, and such other information as the officeholder desires. A proxy from a delegate shall take precedence over a proxy from an alternate delegate. No county shall be entitled to more votes than the number allowed in Article III. No delegate or holder of a proxy shall have more than one vote. The ORP Officers, National Committeeman, National Committeewoman, and Congressional District Officers shall not have proxies.

#### Section B. Quorum

A delegate or alternate delegate, in person (or in proxy,) from each of a majority of the counties and a majority of the members present constitutes a quorum of the ORP State Central Committee. A quorum applies to all business conducted whether in a meeting or via mail, fax, email, or conference call.

### **Article VI. Elections**

#### Section A. Secret Ballot

All elections pertaining to officers, delegates, and alternates at all levels of the party organization including state, congressional districts, and county, shall be by written, secret ballot or its electronic equivalent unless the election is uncontested. (Amended 6/27/15)

#### Section B. Election to State Central Committee

A nominating committee is permissible for County Central Committee elections when selecting officers, delegates, and alternate delegates provided nominations are also taken from the floor under Roberts Rules. All candidates shall receive equal speaking time and treatment in all other issues pertaining to the elections. (9/15/18)

#### Section C. Election by Written, Secret Ballot

The Oregon Republican Party requires all elections by county central committees to be held by a written secret ballot in contested races. This does not allow for pre-printed ballots be used unless ballots are printed after all nominations from the floor are closed for each election. (9/15/18)

#### **Section D. Selection of Electors**

In the year when a President and Vice President of the United States are to be nominated and elected, selection of candidates for the elector(s) of the President and Vice President shall take place at District Conventions held pursuant to Article XIV, Section A. (Amended 5/21/11)

#### **Article VII. Officers**

#### Section A. Number

There shall be four elected officers of the ORP State Central Committee: A Chairman, a Vice-Chairman, a Secretary, and a Treasurer.

#### **Section B. Qualifications for Office**

Any person who has been a registered Republican for six (6) months and who is currently living in the State of Oregon shall be eligible to hold office.

#### Section C. Election

In the election of officers, only duly elected delegates to the ORP State Central Committee, their alternates or proxies, may vote. All officers shall be elected by a majority of those present and voting.

Candidates for any ORP officer position at the Biennial Organization Meeting shall submit a notification of candidacy in writing for Chair, Vice Chair, Secretary, and Treasurer to the Secretary of the ORP State Central Committee on or before December 15<sup>th</sup> prior to the Election.

#### Section D. Term of Office

There shall be one elective term of office each biennium for elected officers. Persons elected to fill a vacancy shall be elected to complete the unexpired term of office. (9/15/18)

#### **Section E. Vacancies**

If an office is vacated for any reason, then the following shall occur:

- 1. Chairman. If the Chairman position becomes vacant, then the Vice-Chairman shall assume the office. If the Vice-Chairman declines the office of Chairman, then a date shall be set to hold an election for a new Chairman within 60 days and the Vice-Chairman shall temporarily assume the role of Chairman until such election occurs.
- 2. Vice-Chairman. If the Vice-Chairman position becomes vacant, then an election to replace the Vice-Chairman shall be held no later than 60 days.
- 3. Secretary. If the Secretary position becomes vacant, then the Executive Committee shall appoint a temporary Secretary and an election shall be held no later than 60 days.
- 4. Treasurer. A Treasurer's resignation is not effective until a new Treasurer is elected, and an election must be held within 60 days of notice of a desire to resign by the Treasurer. If a Treasurer office is vacant for other than resignation, then an election for a new Treasurer must be held within 21 days.
- 5. Any position that is to be filled within 60 days, candidates shall submit a notification of candidacy in writing to the Secretary of the ORP State Central Committee 7 days after notice of the date of the election meeting and the Secretary shall send to the State Central Committee a list of candidates with their biographical information (if any) no less than 20 days before the date of the meeting. In the case where the meeting to replace the Treasurer must be within 14 days, or a special election meeting, or petitioned meeting, then any candidate shall submit a notification of candidacy in writing to the Secretary of the ORP State Central Committee within 4 days of the notice of the election meeting and the Secretary shall send to the State Central Committee a list of candidates with their biographical information (if any) no less than 8 days before the date of the meeting.

#### Article VIII. Powers and Duties of the State Chairman

In addition to performing the duties outlined in other Articles of these Bylaws and the duties of any organizational president, the State Chairman shall:

# Section A. General Charge

Subject to the control of the ORP State Central Committee and the ORP Executive Committee, have general charge of the affairs of the Oregon Republican Party in Oregon. He or she shall promote the interests of the Oregon Republican Party and the national Republican Party.

# **Section B. Call Meetings**

Call meetings as prescribed in these Bylaws.

# **Section C. Employee Management**

Hire, dismiss, supervise, and direct all employees of the ORP State Central Committee without need of approval by the ORP Executive Committee of the ORP State Central Committee except the Chairman shall not enter into employment contracts without prior approval of the ORP Executive Committee.

# Section D. Appoint Standing Committee Chairs

Appoint the following standing committee or their chairs:

- 1. A Finance Committee consisting of five or more members which shall include the State Treasurer and the State Finance Chairman
- 2. A Candidate Assistance Committee
- 3. A Precinct Organization Committee
- 4. A Budget Committee consisting of one or more representatives from each congressional district and the State Party Treasurer who shall act as Chairman of the Committee
- 5. A Bylaws Committee
- 6. A Rules Committee
- 7. A Resolutions Committee

# Section E. Standing Committees Chairs Appointed with Advice and Consent

Appoint the Chairman of each standing committee (except the Budget Committee, the Chairman of which shall be the State Party Treasurer) with the advice and consent of the ORP Executive Committee. These appointees can be removed by the Chairman at any time without cause and their term of office shall automatically expire when a new State Chairman is elected to office.

# **Section F. Appoint Ad hoc Committee Chairs**

Appoint ad hoc committees to serve at the pleasure of the Chairman, whose term of office shall automatically expire when a new State Chairman is elected to office.

# **Section G. Report to Central Committee**

Make a report to the ORP State Central Committee at each meeting. This report shall include a summary of the Chairman's activities and actions of the ORP Executive Committee during the interval between meetings of the ORP State Central Committee.

#### **Section H. Negotiate Employee Benefits**

Have the power to negotiate fidelity bonds for those officers and employees that the State Chairman designates.

# Section I. Secretary of State Liaison

Have the authority to file with the Secretary of State a typewritten statement of arguments for the success of the Party's principles and election of the Party's candidates on a statewide basis and opposing the principles and candidates of other political parties or organizations on a statewide basis.

#### Article IX. Powers and Duties of the Vice-Chairman

# Section A. Powers Assigned by the Chair

The Vice-Chairman shall have such powers and perform such duties as may be assigned from time to time by the Chairman.

#### Section B. Assume Chair Duties if needed

If the Chairman is temporarily unable to perform the duties of the office the Vice-Chairman shall assume and perform all of the duties of the office. If the office of the Chairman becomes vacant the Vice-Chairman shall immediately call a meeting of the ORP Executive Committee and inform the Executive Committee if the Vice-Chairman intends to finish the unexpired term of the Chairman, or declines to serve in the position of Chairman.

# Article X. Powers and Duties of the Secretary

# Section A. Records keeper

The Secretary shall be responsible for keeping the minutes of all meetings of the ORP State Central Committee and the Executive Committee in books provided for this purpose. The official minutes notebooks shall be kept at Party headquarters. Minutes of all meetings shall be transcribed within ten days after the meeting and within fifteen (15) days when the Executive Committee and ORP State Central Committee meetings are held on the same or consecutive days. The original copy shall be mailed or delivered to Party headquarters and a copy retained by the Secretary at his or her residence. A copy of the ORP State Central Committee minutes shall be delivered within a reasonable time to each member of the ORP State Central Committee. A copy of the Executive Committee minutes or a report of Executive Committee meetings shall be delivered within a reasonable time to each member of the ORP State Central Committee.

#### Section B. Roster

An up-to-date roster of all county officers shall be maintained by the Secretary at Party headquarters and at his or her residence. If the Secretary finds unfilled vacancies in county offices, he or she shall immediately notify the State Chairman.

# **Section C. Meeting Notices**

The Secretary shall be responsible for mailing or emailing notices of all meetings of the ORP State Central Committee, Executive Committee, and Congressional Districts when called by the State Chairman. The Secretary shall also mail or email an appropriate notice to alternate delegates prior to each ORP State Central Committee meeting.

# **Section D. Notify of Statutory Duties**

Immediately after the primary election the Secretary shall notify the county chairman and secretary of the retiring county central committees of their statutory duty and encourage them to promptly call county biennial meetings as prescribe by these bylaws. The Secretary shall advise each county secretary of the importance of immediately mailing a list of newly elected officers to State Headquarters.

#### Article XI. Powers and Duties of the Treasurer

#### Section A. Fiscal Agent

The Treasurer shall act as the fiscal agent for the ORP State Central Committee for the receipt and disbursement of all funds. Money belonging to the ORP State Central Committee shall be deposited and maintained as directed by the ORP Executive Committee.

#### Section B. Accounting

The Treasurer shall keep a complete account of all receipts and disbursements in a manner prescribed by the ORP Executive Committee and in accordance with generally accepted accounting practices for political action committees. At a minimum, report shall include a statement showing receipts, disbursements, and relationship of both to the budget.

#### Section C. Compliance with All Laws

The Treasurer shall assure compliance with all local, state, and federal laws relating to the financial affairs of the Oregon Republican Party.

#### **Article XII. The Executive Committee**

# Section A. Membership

The ORP Executive Committee shall consist of the following voting members:

- 1. State Chairman, who shall be the Chairman of the Executive Committee
- 2. The State Vice-Chairman
- 3. The State Secretary, who shall also serve as Secretary of the ORP Executive Committee
- 4. The State Treasurer
- 5. The National Committeeman
- 6. The National Committeewoman
- 7-18. The Congressional District Chairmen and Vice-Chairmen or, if absent, their alternates, Secretary, or Treasurer such that each Congressional District may cast a maximum of two votes as outlined in Section I of this Article
  - 19. The State Finance Chairman
  - 20. The State Precinct Organization Chairman

- 21. A member of the Oregon Republican Congressional delegation designated by a majority of the members or their designated representative who will serve until the Oregon Republican Party Organization Meeting
- 22. A Republican elected to statewide partisan office designated by a majority of such elected Republicans or their designated representative who will serve until the Oregon Republican Party Organization Meeting
- 23. A member of the Republican caucus of the Oregon State Senate designated by that caucus or their designated representative who will serve until the Oregon Republican Party Organization Meeting. Only elected representatives shall have voting privileges.
- 24. A member of the Republican caucus of the State House of Representatives designated by that caucus or their designated representative who will serve until the Oregon Republican Party Organization Meeting. Only elected representatives shall have voting privileges.

# **Section B. Appointed Members**

Numbers 19 and 20 listed in Section A of this Article are appointed according to Article VIII, Section E and are voting members of the Executive Committee.

#### Section C. Ex-officio Members

Any person who has served as State Chairman within the last two years, the legal counsel, the Chairmen of the Bylaws Committee, the Rules Committee, the Resolutions Committee, and such other Committee Chairmen as the Chairman may designate, shall be ex-officio members of the ORP Executive Committee, but shall not have voting privileges.

# **Section D. Regular Meetings**

During even-numbered years the Executive Committee shall meet at least once every two months on call of the Chairman. During odd-numbered years it shall meet at least once every three months on call of the Chairman. In lieu of meeting "on call of the Chairman," the Executive Committee may, in its rules of procedure, establish regular meeting times and direct the Secretary to automatically mail notices for such meetings.

Executive Committee meetings will be conducted in person at a designated place and time; on a conference call at a designated conference call-in number and time; in a video conference at designated site and time; or with a combination of in person and conference call/video conference with a designated place, conference call-in number/video site, and time at the Chairman's discretion. If any members attend by conference call or video conference, then all oral votes will be conducted by roll call

# **Section E. Petitioned Meetings**

Upon receipt of a petition signed by at least six voting members of the Executive Committee demanding a meeting of the Executive Committee, the Secretary shall call a meeting within 14 days of the receipt of such request and mail the required notices.

#### **Section F. Quorum**

A quorum shall consist of a majority of the voting members except that members numbers 21, 22, 23 and 24 shall not be counted as voting members for purposes of determining a quorum.

#### Section G. Powers and Duties of the Executive Committee

Subject to the direction of the ORP State Central Committee and to the provisions of these

Bylaws, during the intervals between ORP State Central Committee meetings, the Executive Committee shall carry on the business of the ORP State Central Committee and shall possess and may exercise all of the powers of the ORP State Central Committee, except those reserved specifically to the ORP State Central Committee action. The Executive Committee may by a two-thirds vote adopt resolutions consistent with the party platform on legislative issues on behalf of the party.

With the assistance of the State Finance Chairman and the Budget Committee, the Executive Committee shall consider and approve a State Finance plan and periodic budgets for the ORP State Central Committee. Both the finance plan and each budget shall be submitted to the ORP State Central Committee for its approval and final adoption. The Executive Committee may amend any finance plan or budget previously adopted by the ORP State Central Committee. The total budget shall become effective only if a petitioned meeting of the ORP State Central Committee to review such increase has not been requested within 14 days after the Secretary has mailed written notice to the ORP State Central Committee of such increase in the budget.

## Section H. Employees have no vote

A salaried employee of the ORP State Central Committee shall have no vote in matters pertaining to his/her employment in Executive Committee meetings.

#### **Section I. Voting by Congressional District Officers**

Any two Congressional District officers, or their alternates, present at an Executive Committee meeting may cast the votes of the congressional district from which they were elected. The Alternate Chairman may cast the vote of the absent Vice-Chairman in the event of the concurrent absence of the Alternate Vice-Chairman. The Alternate Vice-Chairman may cast the vote of the absent Chairman in the event of the concurrent absence of the Alternate Chairman. In the event of an absent Chairman where both the Alternate Chairman and Alternate Vice-Chairman are absent, then the Secretary or Treasurer may cast the vote of the absent Chairman and Alternate Chairman are absent, then the Secretary or Treasurer may cast the vote of the absent Vice-Chairman. In no case, may one individual cast more than one vote, nor may more than two votes be cast by the representatives of any one congressional district.

# **Article XIII. National Committeeman and National Committeewoman**

# Section A. Qualifications for National Committeeman and National Committeewoman

A candidate for National Committeeman and National Committeewoman shall be a registered Republican in the State of Oregon 180 days before the Primary Election. Notification of candidacy for National Committeeman or National Committeewoman must be made in writing to the ORP State Central Committee 45 days prior to the Election. (Amended 2/4/12)

#### Section B. Election of National Committeeman and National Committeewoman

The National Committeeman and National Committeewoman shall be elected by the ORP State Central Committee at the first ORP State Central Committee Meeting held in the Presidential Election year, with 60-day notice. (Amended 5/21/11)

# Section C. Term of Office for National Committeeman and National Committeewoman

The term of office for the National Committeeman and National Committeewoman shall be for four years and shall comply with the rules of the Republican National Committee.

# Section D. Vacancy of Office for National Committeeman and National Committeewoman

In the case of a vacancy in the office of National Committeeman or National Committeewoman, the ORP State Central Committee shall elect a successor.

# Section E. Responsibilities of the National Committeeman and National Committeewoman

The National Committeeman and National Committeewoman shall represent the Oregon Republican party on the National Committee, shall speak for Oregon's Platform and Policies to the National Committee, shall convey National Party Policy to the State Party, shall carry out all other duties and responsibilities to properly represent the Oregon Republican Party Platform and Policies, and shall carry out all other duties as listed in other sections of these Bylaws.

# **Article XIV. Congressional District Organizational Activities**

# Section A. Congressional District Executive Committee Membership

- 1. Voting Membership: Congressional District Officers: Chair, Vice Chair, Alternate Chair, Alternate Vice Chair, Secretary, and Treasurer. County Chairs for the affected counties
- 2. Non-Voting, Ex-Officio Membership: None (9/15/18)

# **Section B. Congressional District Executive Committee Meetings**

Meetings of a Congressional Districts Executive Committee may be called by the Chair of the Congressional District.

Petitioned Meetings may be called at any time by a majority of the CD Executive Committee Members submitted in written or electronic form to the CD Secretary. In the event that the CD Secretary fails to issue a call for the petitioned meeting within 14 days, the ORP state chairman shall then issue a call for the petitioned meeting on a specific date and time within 14 days.

Meeting notices shall be sent by first-class mail or electronic mail Fourteen (14) days prior to the meeting. Meetings will be conducted at a specified time, date and place, or on a conference call at a designated conference call-in number and time, or on a video conference at a designated site and time, at the Chairman's direction or as directed by the petitioners.

#### Section C. Term of Office

Term of Office for the Congressional District officers shall be from the Delegate Selection Convention until their successors are qualified and elected at the next Delegate Selection Convention. (Amended 9/15/18)

# Section D. Vacancies in Congressional District Office

If one of the offices of Congressional District Chairman or Vice-Chairman becomes vacant, the respective Alternate Chairman or Vice-Chairman shall succeed to the office. If one of the alternate, secretary, or treasurer district positions becomes vacant, the remaining officers and the county chairs of the affected counties shall elect a new replacement within 90 days. (Amended 9/15/18)

If there are three or more vacancies in the officer positions in one Congressional District, then a special convention of Precinct Committeepersons in that Congressional District shall be called to conduct elections to fill the vacancies and any other business deemed important by the ORP Chairman, ORP Executive Committee, or the remaining officers of the affected Congressional District.

# Section E. Expenditure of Funds

With the approval of the majority of the county chairs and district officers in the effected districts, a budget for the use of district funds may be implemented.

# **Section F. Approved Activities**

The Congressional District officers may use District funds to facilitate District Conventions, communications, candidate recruitment, candidate Primary debates, candidate assistance in General elections, volunteer training and other activities as approved by a majority of the Congressional District officers, or their Alternates and the Chairs of counties within the affected District.

# **Section G. Congressional District Bylaws**

- 1. CDs shall have Bylaws prepared by the CD Executive Committee to govern the activities of the CD Executive Committee provided that these Bylaws conform to ORP Bylaws and Standing Rules.
- 2. Such Bylaws must be presented for approval by the ORP Executive Committee before the next Delegate Selection Convention after which they shall take effect, as well as following any amendments to such CD Bylaws.
- 3. In the event that Congressional District Bylaws need to be changed to conform with updated ORP bylaws and that district has no such amendment provisions in its current bylaws, or need to be created for a new district, a special meeting for adoption of bylaws may be held at the call of Congressional District Chair, a petition of a the majority of the Congressional District Executive Committee, or a petition of the majority of the precinct committee persons within that district for the purpose of adopting new or updated bylaws. Additionally, bylaws may be adopted at a special meeting called to elect officers for a newly formed congressional district.

# **Article XV. Recognize County notices**

Notwithstanding any Delegate Selection Convention rules, the ORP shall recognize written county notices of election presented by elected write-in candidates at the Delegate Selection Convention and timely notification of the Delegate Selection Convention is waived for precinct committeepersons elected by write-in.

# **Article XVI. The County Central Committee**

# Section A. Membership

The county central committee shall be comprised of all Republican precinct committeepersons of the county who were duly elected pursuant to ORS or have been appointed pursuant to county rule.

#### **Section B. Authority**

The county central committee is the highest party authority in county party matters and may adopt bylaws, rules, or resolutions for any matter of county party government which are not in conflict with these bylaws.

# **Section C. Financial Responsibility**

Under no circumstances shall the Oregon Republican Party, the ORP State Central Committee, or any individual officer or employee of the ORP be liable for debts and contracts of a County Central Committee.

# Section D. County Bylaws

Each County Central Committee shall adopt bylaws to be approved by the State Executive Committee. County Central Committee shall not adopt bylaws, rules, etc. which conflict with the filed organizational documents of the Oregon Republican Party or applicable Oregon Law. The County Bylaws should assure the fair and open participation of all interested party members. The county officers will be obligated to send over a copy of the bylaws upon request from the State Executive Committee or State Bylaws Committee or upon changes to their county bylaws.

# **Section E. Organizational Meeting**

Upon the call of the retiring Chairman of the county central committee, the county central committee shall hold an organizational meeting no earlier than the day after the General Election nor later than November 25 of even-numbered years. Notice of such meeting must be mailed or emailed no later than ten days prior to the date of the meeting to all certified Republican precinct committeepersons elected during the primary election of that year or appointed pursuant to county rule. A copy of the notice must also be sent to the ORP State Central Committee no later than ten days prior to the date of the meeting. The purpose of the meeting is to elect officers for the county central committee and to elect delegates and alternate delegates to the ORP State Central Committee pursuant to these Bylaws and to conduct any other business deemed appropriate by the county central committee. A person appointed to fill a vacancy in the office of precinct committeeperson may not vote on the election of county central committee officers, delegates, and alternate delegates at the organizational meeting of the newly elected committee but may vote to fill any vacancy in a committee office after the organizational meeting. (Amended 8/27/16)

## Section F. Notice to the ORP State Central Committee

Within five business days of the county organizational meeting, the newly elected chairman of the county central committee shall cause notice to be provided, in writing, of the names of each county officer and the names of each delegate and alternate delegate to the ORP State Central Committee. The county central committee must also provide a current copy of all county Bylaws and rules to the ORP State Central Committee no later than November 30 of each even-numbered year.

# **Section G. Notice to the County Clerk**

Within five business days of election the newly elected chairman of the county central committee shall cause a notice to be provided to the county clerk's office designating the newly elected county chairman as the official authorized to communicate with and receive notices from the county clerk on behalf of the Oregon Republican Party's affiliate within the county.

#### Section H. Notice to the Secretary of State

Within five business days of the election, or within five business days of the final Contribution & Expenditure report due date, whichever is later, the newly elected chairman of the county central committee shall cause all appropriate forms to be filed with the Secretary of State's office which will provide adequate notice to that office of the change in party leadership and which will officially transfer responsibility for contribution and expense reporting to the new officers.

#### **Section I. Failure to Organize**

In the event that a county central committee fails to organize or lacks the ability to call a county central committee meeting, the Chairman of the ORP State Central Committee may appoint a temporary county chairman for the purpose of calling an organizational meeting. The temporary chairman must call and conduct under the ORP Bylaws an organizational meeting within sixty (60) days of his or her initial appointment and serve until officers and delegates are duly elected, but in no event for a period which exceeds 60 days. The Temporary Chairman, if they are a Republican who resides within the county for 180 days, may represent the county central committee as a temporary delegate to the ORP State Central Committee. If the Temporary Chairman does not reside within the county, then a Temporary Delegate, who is a Republican within the county for 180 days, may also be appointed by the ORP Chairman to represent the county central committee as a temporary delegate to the ORP State Central Committee. Subsequent to the reorganizational election, the county must readopt the bylaws in effect prior to the failure to organize, if any existed.

## **Section J. County Executive Committee**

Voting members of the County Executive Committees shall consist of a minimum (for those counties having more than 20 PCPS) of Chair, Vice Chair, Secretary, Treasurer, and all Delegates to the State Central Committee. Any additional voting members shall be specified in the County Bylaws. A County Executive committee shall not have more appointed voting members than voting members elected by the County Central Committee. (Adopted 8/27/16)

#### **Section K. Precinct Committee Persons**

The eligibility of Republicans for appointment to PCP positions, by a vote of the County Central Committee or County Executive Committee, shall have no additional rules or requirement other than those imposed on filing form SEL 105, Candidate for Political Party Precinct Committee Person. Requiring the person standing for appointment to be present at their nomination does not violate this requirement. (Adopted 8/27/16)

#### Section L. Meetings of County Central Committee

Counties having 20 or more Precinct Committee Persons shall call county central committee meetings at least three times per year. (9/15/18)

# Section M. Vacancy in Elected Positions on County Executive Committee

Unless otherwise specified by County Bylaws the office of county chair becomes vacant, the vice chair shall become chair, unless declined by the vice chair who shall then serve as interim chair until the chair position is filled by election at the next county central committee meeting after at least Thirty (30) day notice to all county PCPs, unless individual county bylaws specify a different notification timeframe. All other vacancies shall be filled by a vote of the county central committee at the next scheduled meeting of the central committee in accordance with County Bylaws. (9/15/18)

#### **Article XVII. State Convention**

The State Convention shall be called between August and October of odd numbered years at a time and place designated by the Chairman of the ORP State Central Committee in conjunction with a meeting of the ORP State Central Committee.

# **Section A. Purpose**

The purpose of this convention shall be to consider amendments to the party platform and consider other matters that may come before the convention. (Amended 5/21/11)

# Section B. Delegates to the State Party Convention

Delegates to the State Party Convention shall consist of the following candidates and officers of the Party nominated or elected in the Primary Election. Officeholders or candidates include:

- 1. US Senators
- 2. US Representatives
- 3. Statewide officeholders
- 4. State Senators
- 5. State Representatives
- 6. Delegates or their alternates to the ORP State Central Committee
- 7. Bonus delegates from each county on the basis of one delegate or alternate delegate for every 5,000, or major fraction thereof, registered Republicans who were registered by the General election.

Each delegate shall be a delegate-at-large and shall have only one vote. No proxy shall be allowed in the State Party Convention.

# Section C. Quorum

The majority of those eligible under numbers 6 and 7 of Section B constitutes a quorum.

#### **Article XVIII. National Convention**

#### Section A.

Delegates to the National Convention On or before October 1 of the year before the year in which the national convention is to be held, the Oregon Republican Party State Central Committee shall adopt and certify and file with the Republican National Committee special rules to provide for the selection of delegates and alternate delegates to the Republican National Convention. These special rules may be adopted at a regular State Central Committee Meeting

or by email vote of the State Central Committee by August 24, 2023. If the Central Committee fails to adopt special rules by August 24, 2023, then the Executive Committee must adopt rules on behalf of the State Central Committee no later than September 14, 2023. These special rules shall:

- (1) be consistent with the Bylaws of the Oregon Republican State Central Committee; and
- (2) adhere to the most recent rules adopted by the Republican National Convention.

Such special rules for the selection of Delegates to the Republican National Convention shall be enacted in the same manner as Bylaws and that procedure shall conform to Article XXVI. These special rules for the selection of delegates to the Republican National Convention shall only be in effect for the convention for which they were enacted.

#### Section B.

Delegate Conduct at the Republican National Convention Candidates for delegate and alternate to the Republican National Convention must state which Presidential Preference Primary candidate they favor, and will be listed as running for one of the delegate positions assigned to that presidential candidate. Unless otherwise provided for in the special rules adopted in Section A, each person selected as a delegate or alternate shall sign a pledge that he/she shall vote at the National Convention for the candidate for the President of the United States he/she favors until the candidate is:

- (1) nominated:
- (2) receives less than 35% of the votes for nomination at the convention;
- (3) releases the delegate from the pledge; or
- (4) until two convention nominating ballots have been taken.

Should a delegate or alternate refuse to cast his/her vote in accordance with this pledge, as required by both the Bylaws of the Oregon Republican Party Central Committee and the Oregon Revised Statues, the Chairman of the Oregon delegation to the National Convention shall report to the convention floor that delegate's vote in accordance with such laws and rules until such time as that delegate is released from his/her pledge.

# **Article XIX. Budget**

# Section A. Submit Budget

The Budget Committee shall submit a proposed budget to the Executive Committee at least ten days in advance of action on the proposed budget by the Executive Committee. The Executive Committee shall send a proposed budget to the members of the ORP State Central Committee not less than ten days in advance of the meeting at which the proposed budget is to be considered by the ORP State Central Committee. A budget shall be submitted for adoption by the ORP State Central Committee in advance of its effective date.

#### Section B. Fiscal Year

The budget shall be on the basis of a fiscal year ending March 31.

# Section C. Expense Limitations

No expenses shall be allowed which are not included in the budget, either as a line item or from contingency as provided in Section E.

#### Section D. Budget Amendment

Only the Executive Committee or the ORP State Central Committee may amend the budget subject to Article XII, Section G, second paragraph.

## **Section E. Contingency Fund**

The budget will include a minimum of 5% of gross expenses to be listed as "contingency" which shall be available for Party business by the Chairman without consulting the Executive or ORP State Central Committees.

# Article XX. Travel and Out-of-Pocket Expenditures

# Section A. Travel Budget

The ORP Executive Committee shall budget for Party-related travel and other out-of-pocket expenditures for each of the four state officers and such other persons as may appear advisable.

# Section B. Expense Reports

The Executive Committee shall establish procedures for processing expense reports. However, no procedure shall prevent the prompt reimbursements of budgeted and authorized expenses.

## Section C. Detailed Expense Reports

Detailed vouchers for expenses incurred, miles traveled, and duties performed shall be submitted to the Treasurer for approval prior to reimbursement to ensure compliance with the approved budget and all State and Federal laws. The Treasurer shall submit all such reimbursement to the ORP Executive Committee for review.

# Section D. No Out-of-State Expenses without approval

No out-of-state expense shall be paid for any person other than the State Chairman, the Vice-Chairman, the National Committeeman and the National Committeewoman unless prior approval for the person's travel was given by the Executive Committee, the ORP State Central Committee or the State Chairman.

# **Article XXI. Employees**

# **Section A. Employment Contracts**

Upon the approval of the ORP Executive Committee, the Chairman may enter into employment contracts with such persons as may appear advisable. All employment contracts shall be in

writing. For the purposes of this section, an employment contract is any agreement that alters the usual and customary terms of "at will" employment.

#### Section B. Don't Bind the Future

Neither the ORP State Central Committee nor the Executive Committee shall bind a future ORP State Central Committee. The Executive Committee shall not give any employment contract that extends beyond the next Biennial Organizational meeting. All employment contracts shall provide for dismissal of the employee by the Chairman without cause, without penalty, and without ORP Executive Committee approval being required.

# Section C. No Officers holding Party Office

Except for a full-time Chairman, no party officer shall serve as an employee of the Party while holding party office. For the purpose of this section, Party officer consists of Chairman, Vice-Chairman, Secretary and Treasurer.

# Article XXII. Location of State Headquarters

The permanent headquarters of the ORP State Central Committee shall be established and maintained in a location selected by the State Chairman with the approval of the Executive Committee. However, nothing in this Article shall prevent the Executive Committee from establishing a branch office in one or more congressional districts, provided that the permanent headquarters shall be maintained during the same time.

# Article XXIII. Vacancies in Elective Office or Nomination for Office

# **Section A. Vacancies in Legislative Assembly**

The State Chairman is designated by the Oregon Republican Party to receive notice of vacancy in the Legislative Assembly. Upon receipt of such a notice the State Chairman shall call a meeting of the precinct committeepersons representing the precincts within the district who were precinct committeepersons of the precinct when the vacancy occurred. The State Chairman shall select the time and place for the meeting and designate a chairman. At the meeting the precinct committeepersons shall, pursuant to Party rule, nominate not fewer than three nor more than five qualified persons to fill the vacancy. The nominating procedure shall reflect the principle of one-person, one-vote to accord voting weight in proportion to the number of party members represented in each precinct. The Chairman of the meeting on behalf of the Oregon Republican Party shall immediately notify the Secretary of State of the persons nominated.

#### Section B. Vacancies in Other Elective Offices

In the event the law permits the Oregon Republican Party to participate in filling a vacancy to any elective office other than in the Legislative Assembly and other than by nomination of a candidate for election by the voters, and if the law does not provide a procedure for filling the vacancy, the State Chairman shall call a convention from within the effected district.

#### Section C. Vacancies in Nomination to State Office

For purposes of this section, "State Office" means any office with respect to which the Oregon Secretary of State is the filing officer for nominating petitions and for which candidates may be nominated by the Oregon Republican Party. A nomination will be deemed vacant if there is no

primary election with respect to the election or if, for any reason, there is no nominee of the Oregon Republican Party at any time after the primary election. If the State Chairman determines that a vacancy exists in the Republican nomination for State Office and that a qualified candidate is seeking the Republican nomination, the State Chairman shall convene a convention to nominate a candidate and designate the time and place for that convention. If the State Office is from a district within a single county, the precinct committeepersons for precincts within the district shall be the delegates. If the State Office is a statewide office, it shall be filled by the ORP State Central Committee, except that the notice of a meeting to fill such a vacancy need not be given 30 days before the meeting if there is not sufficient time to give the notice. In all other cases the State Chairman shall allocate delegates to the counties on a proportional basis reflecting the number of registered Republicans within the portion of each county which is in the district, and the affected county central committees shall select delegates by vote of the precinct committeepersons who are within the district.

#### Section D. Vacancies in Nomination to Other Office

Vacancies in nominations for offices for which the filing officer is not the Secretary of State shall be filled in the same manner as provided in Section A, except that the County Chairman for the county in which the filing officer is located shall perform the duties of the State Chairman with respect to those offices.

# **Article XXIV. Removal of Party Officials from Office**

# Section A. Scope

This article governs the removal from office party officials of the following groups:

- Officers of the Oregon Republican Party
- National Committeeman and National Committeewoman

#### **Section B. Constraints**

- 1. Only the body that elected the party official has the authority to remove that person from office
- 2. A person shall be removed from office by a Two-Thirds vote.
- 3. Notwithstanding other provisions of applicable Bylaws, notices of a meeting to remove a person from office shall include a notice that a special election to fill the created vacancy will take place immediately, should such office holder be removed. At that time, the assembled body may instead, by majority vote, choose to fill the created vacancy in accordance with provisions to fill vacancies specified in applicable Bylaws. Should an election to fill the vacancy take place, any prefiling or pre-notification requirement is waived.
- Notwithstanding other provisions of applicable Bylaws, meeting notice requirements specified in this Article shall apply to meetings at which removal from office is being considered.
- 5. All balloting pertaining to removal from office, and subsequent election, of officers, delegates, and alternates at all levels of the party organization, including state, congressional districts, and county, shall be by written, secret ballot, or its electronic equivalent. Conference call balloting by roll call is not permitted.

#### Section C. Procedures

- 1. Petition
  - a. Consideration for removal of an elected party official shall be by petition as follows:
    - i. Officers of the Oregon Republican Party and National Committeewoman and Committeeman
      - A removal petition shall be signed by a 50% or more of the delegation from a majority of the organized counties.
  - b. A removal petition shall declare the causes for removal.
  - c. Removal petition shall be filed with the Secretary at least 21 days prior to the petitioned meeting.
  - d. The Secretary shall openly and transparently certify the validity of each petition.
- Meeting Notice The Secretary shall notify in writing the office holder subject to possible removal and every applicable body member, at least fourteen (14) days prior to the said meeting, that a consideration for removal from office will take place and that if such office holder is recalled, a special election will be held at such meeting to fill the vacancy so created.
- 3. Presiding Officer
  - a. The Chair, if not subject to the removal petition, shall preside.
  - b. If the Chair is subject to the removal petition, or otherwise unable to serve, the Presiding Officer shall be determined in accordance with applicable Bylaws regarding "unable to perform the duties" or "vacancies in office".
  - c. The Presiding Officer shall appoint a Teller Committee and a Parliamentarian.
- 4. Quorum -Officers of the Oregon Republican Party and National Committeewoman and Committeeman Quorum is determined in the ORP Bylaws.
- 5. Rights of the Person Being Considered for Removal
  - a. After the body has heard the arguments in favor of removal, the subject of the removal petition may speak in rebuttal, speak in their defense, present evidence, or call on others to speak on their behalf.
  - b. Persons called upon to speak need not be members of the body. (9/15/18)
- 6. This section shall apply to the Congressional Districts and the Counties if their bylaws are silent on the procedure for recalls. The Congressional District and the Counties shall be bound by the Rights of the Person Being Considered for Removal in subsection 5 of this section.

## **Article XXV. Endorsement of Candidates and Measures**

#### **Section A. Endorsement Limitations of Candidates**

After due consideration, the ORP State Central Committee, the Executive Committee or a Candidate Assistance Committee may recruit and financially assist legally qualified candidates in the Primary Election, after duly consulting with the Executive Committee(s) of any County or Counties affected, provided that in any contested primary, including, but not limited to, legislative races, the Oregon Republican Party shall treat legally qualified candidates equally.

#### Section B. Endorsements Limitations of Bills and Measures

Neither the ORP State Central Committee nor the Executive Committee, nor any officer or agent thereof, may represent that the ORP, or the respective committee, endorses or recommends the passage or defeat of any bill before Legislature or Congress, or any bill or measure referred to or initiated by the people (endorsement), except when endorsement of the particular bill or measure is approved by at least one of the following methods: 1) a vote of at least 2/3 of those present and voting at an ORP State Committee meeting which has a quorum; 2) a vote of at least 2/3 of those present and voting at a duly called Executive Committee meeting which has a quorum; or 3) a unanimous vote of the six statewide officers including the four elected ORP State Central Committee officers and the two RNC Committeepersons. (Amended 5/21/11)

#### **Article XXVI. Rules**

#### Section A. Rules

Standing Rules and Policy Statements may be supplemental to these Bylaws in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

#### Section B. Amendments

These Standing Rules and Policy Statements may be changed from time to time upon majority vote of the State Central Committee.

#### Section C. Rules Committee

It shall be the responsibility of the Rules Committee to make and review proposed rules for adoption by the State Central Committee.

# **Article XXVII. Parliamentary Authority**

The rules contained in the latest edition of "Robert's Rules of Order Newly Revised" shall govern the ORP State Central Committee in all cases to which they are applicable and in which they are not inconsistent with these Bylaws or with special rules of procedure that may be adopted for the ORP State Central Committee by the ORP State Central Committee from time to time or for the Executive Committee from time to time.

# **Article XXVIII. Amendments and Suspension**

#### Section A. Authority

These Bylaws may be amended, altered or repealed by a majority vote of those present and voting at the Biennial Organizational Meeting. At any other duly convened meeting of the ORP State Central Committee, these Bylaws may be amended by a majority vote of those present and voting, provided that notice of the proposed amendment has been mailed with the official notice of the meeting.

#### Section B. Amendments

Amendments to these Bylaws may be proposed by ORP State Central Committee action, Executive Committee recommendation, Bylaws Committee recommendation, or upon request by

any member. All proposed changes to the Bylaws must be submitted to the Bylaws Committee and will go through the review process in Section C of this Article.

#### **Section C. Bylaws Committee**

The Bylaws Committee shall meet regularly, review all proposed changes to the Bylaws, and make recommendations to the Central Committee. The Secretary shall include a copy of the proposed amendment with the official call for the next meeting other than the Biennial Organizational Meeting.

#### Section D. Suspension of Bylaws

Any Section of these Bylaws may be suspended upon vote of the ORP State Central Committee provided that:

- 1. The motion to suspend the Bylaws shall enumerate the specific Article and Section to be suspended, and
- 2. Shall specify the length of time for which the specified Bylaw is suspended, and the motion to suspend the Bylaws shall pass on a 2/3 vote of those present and voting at the ORP State Central Committee meeting.

#### Article XXIX. ORP Platform

The Oregon Republican Party shall have a Standing Platform and it may be amended at the biennial State Convention.